



St Mary of the Cross, Point Cook

ST MARY OF THE CROSS CATHOLIC PRIMARY SCHOOL

BOARD OF MANAGEMENT

MINUTES

MEETING NO. 6 27th May, 2015

Present:

Leon Colla, Brendan Shanahan, Fleur Griffiths, Tim Whitmore, Greg Carey, Rebeca Lopez

Apologies: Pauline Alabakis, Maria Peterson

ITEM	DESCRIPTION	ACTION
1.0	Welcome The Chairperson welcomed all those present to the meeting	
2.0	Apologies Pauline Alabakis, Maria Peterson	
3.0	Prayer The meeting commenced with a prayer Prayer: Pentecost	
4.0	Minutes of the Previous Meeting The Minutes of the Previous Meeting were read and approved. Moved: Fleur Griffiths Seconded: Rebeca Lopez	
5.0	Business Arising from the Minutes	
5.1	Parent Education Action was the Brendan Shanahan and Leon Colla were to develop a Parent Education program to be presented at this month's Board meeting. Leon informed the Board that they had been unable to meet the deadline. Look to having this ready for the next meeting.	
6.0	Board Business	
6.1	Technology Matrix The Board members, led by Tim, went through the remainder of the draft technology matrix, discussing each individual aspect of the matrix. The point was raised by Leon that the Board needs to ensure that any path forward does not become an onerous task on teachers whose core business is teaching in the home group setting. The danger of choosing many options or increased frequency is that teachers may not be able to meet requirements due to workload constraints.	



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Action:

Adjust Technology Matrix and redistribute to Board members	TW
Investigate Class Dojo as a school wide option for communicating with parents about student progress	TW, RL
Investigate Hapara as a school wide option for managing student work flow and communicating with parents about student progress.	TW, RL
Develop an IT Infrastructure design diagram so that a 'Bog Picture' can be established	BS, LC

6.2 Building Progress Report

Leon reported that Brendan and he had met with the builders twice already (site meetings). The builders have been quick to establish the site. Area has been benched for the next stage which is ground works, foundations and slab construction

NOTE

6.3 Behaviour Support Program

Brendan presented a summary on the day held last Friday with Patrice Wiseman (formerly from Larmenier Special School and currently with CEO Melbourne). Focus is no longer on punitive discipline, but more of a focus on positively supporting children to manage their own behaviour. Brendan presented a summary flyer which could be included in the Parent Education evening presentations.

7.0 General Business

7.1 LOTE Teacher

Leon informed the Board that the VRQA (Schools Registering Body) had been in touch as they had rejected our request for an exemption from teaching LOTE. The Board were informed that a CRT we had been using could be a possible stop gap measure whilst we try to source an ongoing teacher for this position. The teacher we are looking at is fluent in Japanese.

NOTE

Discussion then began to examine the positives around developing a cyclical program for cultural language program ie. Japanese in 2015, Mandarin in 2016, Indonesian in 2017. This is an issue that the Board could consider over the coming months.



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ITEM	DESCRIPTION	ACTION
8.0	Business for the Next Meeting Presentation of investigations from Tim & Rebeca	TW, RL
	Presentation of IT Infrastructure diagram	LC, BS
	LOTE program - cyclical cultural program	LC
9.0	Date of the Next Meeting The Board will next meet on Wednesday 29th July at 6.30pm	
10.0	Close The Chairperson thanked everyone for their contribution and attendance and declared the meeting closed at 7.45 pm.	

Leon Colla
28/05/2015