

ST MARY OF THE CROSS CATHOLIC PRIMARY SCHOOL

BOARD OF MANAGEMENT

MINUTES

MEETING NO. 3 12th November, 2014

Greg welcomed all present and thanked them for their attendance.
Greg especially welcomed Rebeca Lopez. Rebeca gave a brief introduction of herself.

1.0 Present and Apologies

1.1 Present:

Leon Colla, Brendan Shanahan, Fleur Griffiths, Tim Whitmore, Pauline Alabakis, Greg Carey, Rebeca Lopez

1.2 Apologies:

Maria Peterson

2.0 Prayer

“Elements of the Kingdom: Holiness”

3.0 Minutes of the Previous Meeting

“The Minutes of the Previous meeting reflected a true and accurate record of that meeting”

Moved: Tim Whitmore

Seconded: Fleur Griffiths

NOTE

4.0 Business Arising from the Minutes

4.1 Item 5.1) Action for all Board Members: “Read and comment on Policy Making procedures and Meeting Preparation for the November meeting”

Both Board procedural documents will be dealt with in the Board Business section of the Agenda

4.2 LOTE Provision

Following the extraordinary meeting – wrap up of decisions made.

5.0 Board Business

5.1 Procedural Document

The document Policy making Procedures and Meeting Preparation were reviewed and modified appropriately.

Copies attached for final consideration.

NOTE

5.2 LOTE and VU Partnership Program

Leon recapped the discussions on the LOTE program.

Leon advised that, as agreed, he had advertised for both Mandarin and Japanese teacher for the LOTE program. No responses at this stage.

VU Partnership Program

Leon distributed papers outlining a partnership with VU and a school/s in Thailand. The Board discussed the proposal and decided against pursuing this proposal as it was not a language that we were planning to study. Thai also rated down the list of LOTE languages that were prevalent in Australian schools.

Action: Leon to reply to VU staff and decline their offer to be involved in the Partnership Program at this stage.

NOTE

5.3 VU Partnership – Kinda Kinder

The Board examined the proposal to establish Kinda Kinder at St Mary of the cross in 2015.

The Board raised issues such as numbers of children that we could accommodate, whether SMOC families would get priority or whether they could miss out due to numbers etc.

The Board agreed that this program would be of benefit for the school and community and agreed that we should go ahead with the partnership arrangement for 2015.

NOTE

5.4 Teacher Appointments

Leon, Pauline and Brendan reported on progress with the Teacher appointments for 2015.

NOTE

The following teachers had currently been appointed: Jennifer Ryan (currently at Our Lady of the Southern Cross), and Pauline Knowles (currently at St Peter's Hoppers Crossing).

Two further graduate appointments will be made shortly.

LOTE and Arts teachers will be made in the next few weeks.

5.5 Board Communication

It was agreed that a Newsletter be produced outlining the functions of the Board, introducing the Board members and generally informing our community that the Board exists and how to contact people on the Board.

NOTE

This would take the form of a flyer that could also be modified for our web site.

Action: All members to provide a short bio of themselves and a photo for inclusion in the Board flyer.

ALL MEMBERS

Time frame: By the 30th November

It was further agreed that an information meeting for parents about school (in general) be held at the beginning of next year. It was felt that the timing for this year is too late.

NOTE

6.0 Other Business

6.1 Study Tour – Sante Fe

Postponed due to lack of time. Report back will be used as a reflection for the next appropriate meeting

NOTE

Business for the next meeting

The items suggested were:

Study Tour presentation be used as a reflection

LEON

Date of next meeting

The Board will next meet on **Wednesday 10th December at 5.30pm**

Followed by dinner at 6.30 pm (Venue to be advised)

NOTE

Close

The Chairperson thanked everyone for their contribution and attendance and declared the meeting closed at 7.08 pm.