

MEETING MINUTES

MEETING INFORMATION

Meeting Title: St Mary of the Cross - Monthly Parents & Friends Association Meeting

Date:	Wednesday 4 May 2016	Location:	SMOC Primary School
Time:	7.30pm		
Chairperson:	Karen Curson		
Minute Taker:	Karen Wyer		

Attendees: Leon Colla, Lyndall Zaccaria, Karen Wyer, Rebecca McFarlane, Jana Cronin, Karen Curson, Angie Mravljak, Ollie Chilton, Heather Daly, Shannon Dorahy, Emma Elliott, Chelsea Hanson

Apologies: Rita Karagiannis, Amanda Zeirzer

1. President's Report /Karen C / 7.29pm - 7.30pm

Nothing to report in Rita's absence

2. Principal's Report / Leon/ 7.30pm- 7.32pm

ANZAC service was held the Tuesday after ANZAC Day. Emma and other service personnel were there to make it special for the kids

Review report due next Tuesday. Brendan and Leon with some other teachers have been working on the report.

Three way learning conversations are on this week. Report writing will follow on after that finishes.

AGM for the Board will be held next Wednesday. Have received 2 nominees so no election will be required. Meeting is at 6.30 for 1 hour.

3. Treasurer's Report / Ollie / 7.32pm - 7.35pm

See attached report.

No other activity apart from banking errors. \$100 undercount and \$54 over which was picked up by the collection service. After events have been done, money is double counted here and a sheet completed along with the counting services banking bag and given to Kirsty for collection.

4. Board of Management Update/Leon/ 7.35pm - 7.36pm

AGM will be held next week

5. Action Items from Previous Meeting /7.36pm - 8.06pm

a.Treasurer Role - Leon

Leon to follow up from GTKY forms

b.Unbanked funds in safe - Leon

Funds found and banked

c. Scholastic book club - Leon

A parent has volunteered to assist

d. P & F Champions - Rita

Follow up next meeting

e.Stay and Play - Jana

Held inside due to weather and worked well. New families came along and networking continued. Kids played board games, cards & twister and had fun. Went with serving apples and no cordial being inside. Will arranged another one for Friday 3 June.

f. Farm-Fresh - Jana

Jana has had communication with Lisa from Farm Fresh and addressed all the issues. A lot have been fixed. Soon the credit card will be able to be put on when registering. Warnings will be put on regarding box charge. SMS reminders getting more consistent. Quality, let them know of any issues and they will credit you for the amount.

32 families are registered and only 6 ordered on Monday.

Suggestions to have testimonials, emails to families and TV screens. Jana to arrange with Kate and Maria L

g. Diana Ferrari - Lyndall

Nothing to update until start of Term 3 and need to pay \$200 deposit for the night.

h. Wine tasting - Jana

Follow up next month

i. Whiskey tasting - Jana

Follow up next month

j. UV/Sunscreen - Karen C

Follow up next month

k. Disco - Jana

Copy of proposed Disco form was distributed and all agreed upon and will be sent home next week with RVSP Monday 16 June. Discussed no need for a Novelty Toy to be showbag.

Discussed if to put BYO drink bottle of form and to supply water if no bottle or refills. Discussed to bring out the 2 drink esky and fill with water over the small sink in kitchen for kids to use.

Discussed getting cups to use if to get paper rather than plastic and if price would be a contributing factor as to what to purchase.

ACTION ITEMS: *Book Keepers to assist with Treasurer role - Leon*
 P & F champions - Rita
 Stay and Play arrange next date - Jana
 Farm-Fresh email/TV Screen/Testimonials- Jana
 Wine Tasting date to be booked - Jana
 Whiskey nigh information - Jana
 Parent info night - Karen C

6. Upcoming fundraisers and events / 8.06 - 8.39pm

a.School Bake Sale - Karen C

Discussed about having flyers and contacting Saltwater Kindergarten, Childcare, New Prep 2017 Parents. Discussed if to open it up to other market stallholders (parents in business) and decided to have only the bake sale.

Discussed other ideas besides the usual cakes and slices with chutneys, passatas, olives, jams, dukkah, curds, playdoh - anything homemade in the kitchen.

Ollie advised she would be able to get paper plates to distribute to families which would go home in a plastic freezer bag with a form to complete (Name of item, ingredients etc..)

Jana & Lyndall have also offered to help.

Items will be dropped off in the morning and items will be priced ready for selling at 2.30pm

b. Fun Run Event - Leon

Leon has had 3 parent volunteers, 2 of which have had experience. They will meet soon to start planning for Late Summer 2017 event.

c. End of Term 2 lunch - Rebecca/Karen

As the canteen won't be open in Term 2 an end of Term lunch is proposed. Leon confirmed the food management plan has been drafted and are discussing how to employ and fund the canteen. Hopefully open during Term 3.

Discussed proposed sushi rolls and decided the rice would make too much mess inside.

Leon proposed Hamburgers, beef burger, roll with cheese & sauce. Heather proposed an option of a veggie burger too. Karen C will check out burger options from butchers Gabrielle from Brumby's to see if can assist with rolls. Rebecca proposed Golden Circle 50% less sugar drinks as a better option to have as the drink.

D. Rebel Sport - Amanda

Leon has the form from Amanda and will complete it this week and return to Amanda. It was suggested the Amart and Rebel Sport are owned by the same and perhaps Amart might be linked to be included with discount. Amanda to investigate

ACTION ITEMS: *School Bake Sale- Karen C*

Butcher for lunch - Karen C
Rebel Sport form - Leon
Rebel Sport & Amart linked - Amanda

7. Other Business / 8.39pm - 8.56pm

Information Nights - Jana

Jana and Heather attended an Early Detection about learning disorders and how to help and suggested perhaps an evening held at school. Leon will investigate further and will work with learning support officers if needed

Leon suggested other topics for parents and there were some suggestions of Yoga/Pilates, Stylist, other light interesting topics to have

Better U Fitness - Karen W

Contacted the P & F to donate a prize for a Mother's Day raffle. Prize to be given to Brendan/Leon to give out on Monday at Mother's day celebration (lucky seat/door, fill out form if want to win/ random doing something) Will contact them again for Trivia Night.

West Welcome Wagon - Karen W

Gave a Thank You certificate for our donation from the Easter Raffle

Grill'd - Local Matters - Karen W

We won 2nd prize last month with \$100. They will contact us soon to collect, however, we never received the other one that we won.

Sun Theatre - Karen W/Rita

Suggested that we proceed with proposed Parent Night at the Sun Theatre and perhaps see 'Bad Mom'. Another suggestion was for the Ab Fab movie.

Newsletter - Karen W

Agreed was good and to continue. Perhaps not weekly if nothing new to add and try and make it look different every time to attract readers. Perhaps just a logo from Farm Fresh etc. instead of usual blurb.

Outdoor area - Emma

Leon confirmed waiting on grass quote. Confirmed to expensive for underground irrigation. Fake turf more expensive but better long term.

ACTION ITEMS: Sun Theatre booking - Rita/Karen W

8. Meeting Closed / Karen C / 8.59pm

Next meeting 1st June 2016