

Minutes of PFC Meeting

Thursday 20th June 2019
7:30pm - 9.04pm @ SMOC Boardroom

Attendees:

Michelle Goddard	Leon Colla	Belinda Wighton	Angie Mravljak
Devi Wiltshire	Karen Curson	Rebecca McFarlane	Ana Lea
Chloe Mendonca			

Apologies:

Michelle Goodwin	Yvonne Whitty	Colleen Palmer	Karen Wyer
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Minute Taker: Rebecca McFarlane

Michelle Goddard welcomed everyone and included acknowledgement of land.

1. Minutes of previous meeting

Amendment to previous minutes that the Chocolate Drive was voted by a majority and not unanimous.

2. Principal's Report

See attachment

3. Treasurer's Report

See attachment

Clarification required over the Stockland \$1,000 grant as to whether its allocated to school or PFC and what it actually is for. If for the worm farms, PFC has funded that so may need to possibly transfer.

4. Board of Management Meeting

No major issues to bring up from previous meeting. Expecting the topic of Traffic Management to be raised in next meeting.

AGM will be held early next term and no vacant positions require a vote.

5. Events Update 2019

- Trivia Night

The trivia night was a success and everyone who attended seemed to have a wonderful time. All positive feedback. We raised \$5,400 for the event; although great result it was lower than the previous 2 years.

Attendance was low - 92 guests. We'd like to see how we can get higher attendance to this event. There was some discussion over the event and decided we should run a survey for the school.

Action: Rebecca and Leon to conduct the survey before next meeting.

- 2nd Hand Uniform Sale

We had an unexpected good result raising \$307. Julia Stafford is happy to take lead of quarterly sales, selling the uniforms donated to the school on behalf of the PFC.

May review if we can use QKR for sales.

Leon queried the need for a 2nd hand uniform shop, especially when social media mediums are available.

6. Action Items from Previous Meeting

Bake Sale

Another sale this year, proposed date to be 5th August. Karen Curson is happy to take the lead again, unless someone else wanted to change the format.

Discussion over flow of buying and how we can regulate the flow of kids coming in to purchase. The layout worked out much better.

Action: Karen Curson will take lead of event and confirm the date

School Funding Account through QKR

Decided not to pursue at this stage as Leon having discussion with accountant and it may be too difficult to do legally.

Shade Sails

Leon gave update that the permit is back with council for approval.

Bike Storage

Leon advised that a gate will be installed at the front area of school to the left of the office. Once secure they will temporarily store bikes there. No permanent decision on location will be decided at this stage until the next building stage is established. Therefore looking at storage that can be relocated if necessary.

Colleen had sought quotes and decided that the free standing rack for \$750 was possibly the best in terms of durability.

Leon found online a \$65 bike rack. He will purchase and determine its viability and if good, we can look at purchasing a few more.

Action: Leon to purchase bike rack.

Outdoor concrete marking and alternate play spaces

The markings cannot be done until the weather is better.

Playspace - the senior students are undergoing a project in term 3 to come up with ideas to redevelop playground facilities. It was decided to wait and see what ideas the students propose.

On Hold

Disco Progress

Chloe's booked Funky Monkey DJ for 9th August. Will follow same format as last year. Will start advertising the date next week.

Will review whether we sell food and drinks - lolly bags were favourable.

No strobe lights - especially for the younger groups

Michelle Goddard and Belinda Wighton are happy to assist.

Action: Planning of event to proceed

Last day of lunch

Cancelled as now the Tuck Shop has opened up.

Weekly Loose Change Box

Has been set up and is available at the front office. However will hold off advertising as students are undertaking activities to raise money for Mini Vinnies and they could possibly incorporate this.

Chocolate Drive

Still reviewing the process. Ana advised she had already investigated and all details should be available on the drive.

Advertising the PFC

Still discussion over how to best advertise the PFC. Decided should do another survey again with different questions but will do later in the year and not clash with the trivia survey.
On hold

7. Business Arising

Cuppa and Conversation

Has been successful and getting a few people attending. Discussed alternating times but no firm decision was made. Leon suggested we review later in the year and possibly invite 2020 prep families to attend.

Parish Colour Run

The parish is proposing a Colour Run for all students across the five schools to bring the school communities together. It is only in the initial planning stages with a proposed date of Friday 18th October, around Queen of Peace school. Seeking representatives from each school to help with the organisation. Karen Curson was interested in doing.

Possible Other Events for 2019

Had some discussion over other possible events. Discussed student movie night, however need to be mindful of the Child Safety; possibly hold an outdoor movie night.
Also mentioned to do the Sun Theatre for mums again - will assess when a suitable movie comes out.

8. Other Business

Tram

Asked if there was any news with the school being allocated a tram. We haven't received any news but they are still rolling out the trams; so it's still a possibility.

Next Meeting PFC Monday 29th July - 7.30pm @ SMOC Boardroom
Meeting Closed at 9:04pm