

Meeting Minutes

St Mary of the Cross - Monthly Parents & Friends Association Meeting

Date:

Location: SMOC Board Room

Time: 7.30pm

Chairperson: Karen Curson

Minute Taker: Lyndall Zaccaria

Attendees: Leon Colla, Karen Curson, Karen Wyer, Angie Mravljak, Kelly Mitchell, Marti Mitchell, Priscilla Famularo, Heather Daly and Lyndall Zaccaria

Apologies: Jana Cronin, Ollie Chilton, Rita Karagiannis

1. Welcome/ Karen Curson 7.33pm

An acknowledgement of country was observed and all attendees welcomed to the meeting

2. Chairperson's report/ Karen Curson 7.34pm

The position of chairperson remains vacant and the role description was distributed and discussed.

3. Treasurer's report/ Karen Curson 7.36pm

See attached report

4. Principal's report/ Leon Colla 7.39pm

- Naplan testing is occurring next week and all grade 3 and 5's will be participating in this.
- Working bee held last saturday, small turnout but a number of key jobs were able to be completed. Some other assistance has been given to support the community garden including the planting of the Olive grove. It is hoped that in the future this will become a Saltwater Coast community garden for local residents to have access to.
- 2nd shade Sail quote has been received and is much cheaper than the first quote. \$18,000 in comparison to \$30,000. Awaiting one further quote and a decision can then be made.
- Playground post was removed on the day of the working bee and the company has suggested that this was faulty due to water. Await further information as to how this can be rectified.
- Anzac day service was completed and was a very special ceremony and well received by all. The development of the Anzac garden is coming along including the plaque which is currently being framed in timber.

- SMOC Board of Management AGM will be held next wednesday. 2 positions available. All families and welcome and encouraged to attend.
- 1st meeting of the Parish Education Board was held last week with all local primary principals. Primary issues being dealt with are enrolments and there is talk of the possibility of a 6th Catholic Primary school in the Parish subject to costs.
- Monday 1/5/17, Fun Run committee met up and had a successful meeting. Further information to follow in section 7 upcoming events.

5. Action Items from previous Minutes 7.48pm

a) Shade Sails/Leon.

See previous comments in Principal's report

b) Newsletter announcement for Chairperson/Leon

This is still to be completed. Further discussion was had about the position and suggestion brought forward to rearrange current executive members.

Suggestion for Karen Curson to take on Chairperson role, Jana Cronin to take on treasurer's role, Lyndall Zaccaria to remain as secretary which would therefore leave the Vice President's position as Vacant.

Kelly Mitchell Nominated herself for the position of Vice president.

Motion taken to vote by all members present and all in agreeance that the above be finalised.

New committee members are as follows:

President - Karen Curson

Vice President - Kelly Mitchell

Treasurer - Jana Cronin

Secretary - Lyndall Zaccaria

c) Stay and Play/ Jana

Posters up advertising Stay and Play for this Friday 5th May

d) Information Night/ Karen Curson

Dr Daniel Farrugia, Behavioural Optometrist has agreed to attend a SMOC parent information night. Further information to be received on costs and availabilities.

Action Item : Karen Curson to follow up with Dr Daniel Farrugia to check costs and availability

Smoc has been added to the waiting list for the Alannah and Madeline Foundation information sessions on Cyber safety. This possibly will occur in term 3

Action Item: Add to meeting agenda for July meeting to follow up

Possible future session in regards to Nutrition and "healthy Lunchbox ideas" in term 4 where 2018 Prep parents could be invited.

Action Item: Karen Curson to find out details of Nutritionist running these sessions.

e) Coffee Club/ Jana

Suggestion that these be tied into two THRASS Parent workshops which are happening in term 2.

Action Item: Jana to speak with Jen Ryan about proposed dates for these workshops

f) Entertainment books / Karen Wyer

So far 12 books have been sold and there has been follow up promotion on email and Facebook

6. Completed Fundraisers and Events/ 8.01pm

a) Update on school fee raffle - see Treasurer's Report

b) HOt Cross bun drive - see treasurer's report

7. Upcoming Fundraisers and events 8.04pm

a) Stay and Play - going ahead on 5/5/17.

Action Item: Clarify with Jana who is collecting the fruit snack

b) 2017 Fun Run Progress/ Leon

Meeting held last Monday. This is to be called the Saltwater Community Run and will be held at the Saltwater reserve on Sunday 10th September. This is the first fun run to be held in Point Cook and council approval, timers and course measurements have all been undertaken. Sponsorship has also been sourced for the event. Work underway regarding advertising the event in Point Cook, Werribee and Altona. Volunteers will be required on the day and "Stay and Train" events will be held after school before the event.

c) School Disco/ Heather

Committee meeting held to discuss event and possibility of Junior Disco (prep - Grade 2) from 5 - 6pm, then Senior Disco from 6.30 - 8.00pm. Pre selling of tickets and glow sticks on sale at the event. Costings discussed possibility of \$5 per child with max \$15 per family.

Further discussion had about possibly having to separate events and if siblings/parents can attend. Discussed possibility that this could be a supervised event where parents dropped off children.

Action Items: Heather to give feedback to the committee and discuss outcomes at next meeting

d) Bake Sale/ Karen Curson

Date set for 31st July. No further action required at this time.

e) Year Book/ Rebecca

Rebecca does not have access to the Folder as required and would like to get onto commencing Yearbook with events already held. Rebecca requested to make a call out if there were any designers in the school community that would be able to assist with this.

Action Item: Leon to ensure that Rebecca has access to the Folder required. Possibly tap into school resources for Designing that are being discussed for the Fun Run.

f) Dianne Ferrari Fundraiser/ Lyndall

Happy to go ahead with this again and Lyndall can follow up with her contact at Dianna Ferrari

Action Item: Lyndall to liaise with Dianna Ferrari contact to book in evening in September.

g) Sun Theatre Movie Night

Kelly has contacts at Village Cinemas and will be able to find out what Movies are coming out later in the year.

Action Items; Kelly to follow up and report back at next meeting

8. Other Business

- a) CDF Pay App - Leon has no further information at this stage but will meet with Kirsty and report back to next meeting

Action Item: Leon to report back at next meeting

b) Life Education/ Lyndall

Lyndall discussed the possibility of Life/ Sex education for the senior students. Leon stated that this was part of the curriculum. Discussion re other school and what they are doing. Other parish school has a guest speaker which aims first session at parents and then second session at parents and children. Agreed that this was worthwhile to look into.

Action Item: Leon to speak with Steve (Principal, Stella Maris) to get further information and report back to PFA.

c) Confirm dates for the rest of the PFA meetings:

7th June

19th July

9th August

6th September

11th October

1st November

6th December

Action item: Lyndall to email Maria to request these dates are on the website and correct on the school calendar.

d) 2nd hand uniforms/ Heather

Heather has been developing policies and procedures and will send a draft version to the PFA email address for distribution. Comments and feedback required to be given to Heather before next meeting.

Action Items: Heather to send draft policy and procedures to PFA website

Lyndall to forward to contact lists

Feedback to be received to Heather before next meeting.

Agenda item for next meeting for further discussion.

e) Grill'd/ Karen Wyer

Application has been lodged to nominate SMOC for charity fundraising drive. Further information will be received in due course from the company.

f) Noticeboards for rear of school/ Karen Curson

Some discussion about parents/guardians using the back of the school for pick up and drop offs and not having access to information board. Possibility of digital display boards however these are costly and information is already being received via multiple mediums (email, updated, facebook). Leon to get information on costings to bring back to meeting to discuss.

Action Items; Leon to investigate costings for digital noticeboards and discuss at next meeting.

Meeting closed 9.03pm